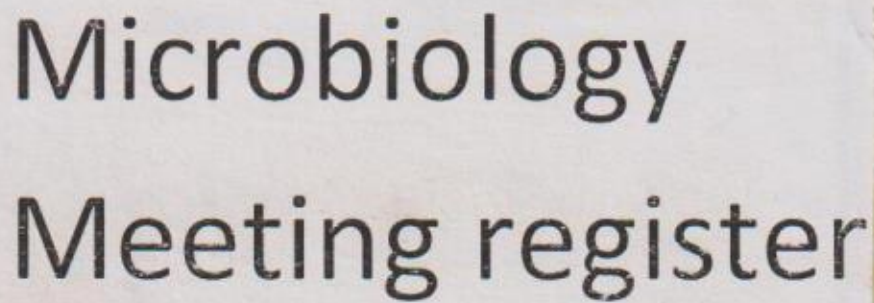


The logo for JB BOOKS, featuring the text 'JB BOOKS' in a bold, white, sans-serif font inside a black rectangular box with a white border. The box is set against a background of a blue and yellow gradient.

GOLD

The title 'Microbiology Meeting register' is displayed in a large, black, sans-serif font. The text is centered within a white rectangular area that has a slightly distressed, torn-edge appearance. This area is superimposed over a background image of a dramatic landscape with a sunset sky and a rocky cliffside.

TITANIUM

Long Book

VISHNU SA

MEMO

All the staff members of the Department of Microbiology are requested to attend the meeting in the staff room on 29-8-2019 at 12:00 PM.

Agenda

1. Completion of the syllabus
2. Regarding syllabus completion.
3. Conduction of unit test.
4. Internal assessment
5. Student assignment.

Signature of staff members,

① Smilla. n

② Veel:
(Deepthi Hanish)

H. Chiranjeevi
H.O.D of Microbiology.
HEAD OF THE DEPT. OF MICROBIOLOGY
SRES SIDDABANGA COLLEGE FOR WOMEN
TUMKUR-572 102

Meeting Proceedings.

- 1) Time table both Theory and practical hours are distributed equally for both the staff members Mrs. Smitha.N and Mrs. Deepthi.K.Murthy.
2. Final year Microbiology result analysis Discussion.
3. Practical batches were made.
4. Discussion about Monthly plan and lesson plan preparation

Signature of Staffmembers.

① Smitha.N

② Deepthi 14-6-2019

Ch. Sonepudi
HOD of Microbiology

HEAD OF THE DEPT. OF MICROBIOLOGY

BREE SIDDAGANGA COLLEGE FOR WOMEN

TUMKUR-572 102

MEMO

All the staff members of the Department of Microbiology are requested to attend the meeting in the staff room on 28/8/2020 at 11:00 A.M.

Agenda

1. Conducting of online classes from 1/9/2020.
2. Time table for online classes.
3. Conducting ^{International} seminar on 10th Sept.

[Signature]
Head of the Department
28-8-20

HEAD OF THE DEPT. OF MICROBIOLOGY
SREE SIDDABANGA COLLEGE FOR WOMEN
TUMKUR-572 108

Signature of staff members

① *[Signature]*
28/8/2020

② Deepthi Hanish - Uce

Meeting Proceedings.

1. Staff members were directed to instructed to conduct on-line classes to complete the remaining portions left during lock down period.
2. Staff members were allotted with stock verification work of department of microbiology.
3. Internal assessment on the basis of attendance submission of assignments. Internal test done before the lock down period.
4. Giving assignments to the students through Google classroom app.

Signature of staff members

① Smitha N. - Smitha N.

② Deepthi Hanish - Deepthi

S. Ch. Suresh
HOD of Microbiology

HEAD OF THE DEPT. OF MICROBIOLOGY
BREE SIDDASANGA COLLEGE FOR WOMEN
TUMKUR-572 102


MEMO.

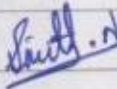
The Staff members of the department of Microbiology are requested to attend the meeting in the Staffroom on 3.30

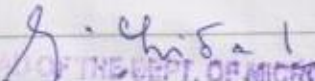
Agenda.

1. Time table allotment for Practical classes
2. Conducting of Practical classes.
3. laboratory preparations
4. Preparation of lesson plan.

Signature of Staff members

① 

② 


 HEAD OF THE DEPT. OF MICROBIOLOGY
 Sri Siddaganga College of Arts
 Science & Commerce for Women
 Tumkur-572102

JOB BOOK
PAGE NO.:
DATE:

Meeting Proceedings

1. The distribution of Practical batches and informing the batches to the students.
2. Lecturers were asked to conduct the practical classes as per the allotted schedule.
3. Previous laboratory preparations should be done to conduct practical classes was instructed to the lecturers.
4. Staff members were asked to prepare the lesson plan as per their Time table and academic calendar.
5. Guidance to write project reports to the students on their topics allotted by the department.

J. Ch. S. S. _____
THE DEPT. OF MICROBIOLOGY
Sri Siddaganga College of Arts,
Bijapur & Institute for Women
SIDDAGANGA-572104

MEMO

The staff members of the Department are ^{informed} asked to attend the meeting on 25/1/2022 at 11:00 A.m. in the Department.

Agenda.

1. Discussion about completion of Syllabus upto date.
2. Allotment of Internals, Assignments and project Submissions valuation work.
3. Conduction of Science Quiz from life science forum for all life science stu.
4. Conducting practical Internal tests.
5. Each staff members are instructed to update Internal marks.

Signature of Staff members.

- ① Devi
- ② Smitha

Meeting Proceedings

- 1) Update on syllabus completion of each staff members was discussed.
- 2) Staff members were allotted to complete valuation ~~work~~ of internals, assignments & project works submitted by students.
- 3) Staff members were instructed to conduct departmental quiz competition for all life science students.
- 4) Practical Internal tests ~~is~~ for all the three year students is scheduled to be conducted from next week.
- 5) Each staff members were instructed to update internal marks list.


25/1/22
HEAD OF THE DEPT. OF MICROBIOLOGY
Sree Siddaganga College of Arts,
Science & Commerce for Women
TUMKUR-572102

Even Semester II, IV, VI.
2022-2023.

MEMO.

All the Staff members of the department are informed to attend the Departmental meeting on 3/5/2023 at 11.30 A.M. in the Department.

Agenda.

1. Commencement of classes.
2. Syllabus Distribution
3. Timetable and workload discussions.

Signature of the Staffmembers.

1. Smita. n. 2/5/2023.

2. Veel. 2-5-2023

S. U. S. S. S.
HEAD OF THE DEPT. OF MICROBIOLO
Sree Siddaganga College of Art
Science & Commerce for Women
TUMKUR-572102

Meeting Proceedings

1. Classes commenced on 2-5-2023 for 2nd, 4th & 6th sem B.Sc
2. Time table was allotted with syllabus distribution for second semester (NEP), fourth semester (NEP) & sixth semester (CBCS). 2022-2023 students.
3. Discussion regarding work load was done.

[Signature]
HEAD OF THE DEPT. OF MICROBIOLOGY
Sri Siddaganga College of Arts
& Commerce for Women
TUMKUR-572102

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Sri Siddaganga College of Arts
& Commerce for Women
TUMKUR-572102